

The Book People as an equal opportunities employer intends that no applicant or employee shall receive less than favourable treatment on the grounds of sex, age, marital/parental status, disability, race, ethnic background, sexual orientation, religious belief or be disadvantaged by conditions or requirements which cannot be shown to be justifiable.

In order to ensure the successful development of this policy in relation to recruitment and selection, all applicants are requested to complete this form. Existing employees of The Book People, as well as external applicants are included in this monitoring scheme.

Your Details *Please complete all sections in BLOCK CAPITALS*

Name of applicant _____

Post applied for _____

Gender Male Female

Date of birth (DD/MM/YY)

Marital Status Single Married Separated Divorced Living with Partner

Ethnic Origins

<p>Black</p> <p>Black British <input type="checkbox"/></p> <p>Caribbean <input type="checkbox"/></p> <p>African <input type="checkbox"/></p> <p>Any other black background (please specify) _____</p>	<p>Mixed</p> <p>White and black Caribbean <input type="checkbox"/></p> <p>White and black African <input type="checkbox"/></p> <p>Any other mixed background (please specify) _____</p>	<p>Asian</p> <p>Asian British <input type="checkbox"/></p> <p>Indian <input type="checkbox"/></p> <p>Pakistani <input type="checkbox"/></p> <p>Bangladeshi <input type="checkbox"/></p> <p>Any other Asian background (please specify) _____</p>
<p>Chinese or other ethnic group</p> <p>Chinese <input type="checkbox"/></p> <p>Any other (please specify) _____</p>	<p>White</p> <p>British <input type="checkbox"/></p> <p>Irish <input type="checkbox"/></p> <p>Any other white background (please specify) _____</p>	

<p>Parental status</p> <p>No. of children age 6 and under <input type="checkbox"/></p> <p>No. of children age 6-12 <input type="checkbox"/></p> <p>No. of children age 12 and over <input type="checkbox"/></p>	<p>Sexual orientation</p> <p>Male homosexual <input type="checkbox"/></p> <p>Male heterosexual <input type="checkbox"/></p> <p>Male bisexual <input type="checkbox"/></p> <p>Female homosexual <input type="checkbox"/></p> <p>Female heterosexual <input type="checkbox"/></p> <p>Female bisexual <input type="checkbox"/></p> <p>Do not wish to disclose <input type="checkbox"/></p>	<p>Religion</p> <p>Christian <input type="checkbox"/></p> <p>Muslim <input type="checkbox"/></p> <p>Buddhist <input type="checkbox"/></p> <p>Hindu <input type="checkbox"/></p> <p>Sikh <input type="checkbox"/></p> <p>Jewish <input type="checkbox"/></p> <p>Other <input type="checkbox"/></p> <p>Do not wish to disclose <input type="checkbox"/></p>
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Are you disabled? Yes No If yes, please describe your disability _____

Are there any special arrangements/adjustments that you would like us to make for the job interview? Yes No

(If yes, please specify) _____

Should you be short-listed we will contact you to discuss these arrangements further.

Are there any reasonable adjustments we would need to make to the job itself which would assist you to carry out this role if appointed? _____

Where did you see this post advertised? _____

This information will not be circulated to the selection panel, but will form part of the personal **confidential** record of the successful applicant. This form, when completed should be returned with the application form.