

Application Form

Position applied for:

Job ref:

Site

Your Details *Please complete all sections in BLOCK CAPITALS*

Surname

Title

Forenames

Address

Postcode

How long at current address

Telephone (daytime)

Telephone (evening)

Mobile no.

Email

Previous Address

Postcode

Are you currently eligible for employment in the UK? Yes No

Please state what documentation you can provide to demonstrate this e.g. British Passport/European Area identity card/full birth certificate/passport or travel document showing an authorisation to reside and work in the UK

Qualifications

Please provide details of your education history and qualifications, professional or technical, that you have undertaken or are working towards:

Multiple horizontal lines for entering qualifications details.

Catteshall Manor Catteshall Lane
Godalming Surrey GU7 1UU
Phone 01483 861144
Fax 01483 861256

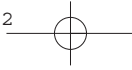
Bryn Derwen Parc Menai
Bangor Gwynedd LL57 4FB
Phone 01248 679333
HR Fax 01248 671073

Hall Wood Avenue Haydock
St Helens WA11 9UL
Phone 01942 868086
HR Fax 01942 723487

Directors Ted Smart & Seni Glaister

Registered in England 2290665 VAT No 664509028





Employment History Please start with your current/most recent position and include all jobs held, including part-time and unpaid work. Use a separate sheet if necessary.

Company name Nature of business

Address

Postcode

Dates employed From To Salary

Position held

Key responsibilities and key achievements

Reason for leaving

Company name Nature of business

Address

Postcode

Dates employed From To Salary

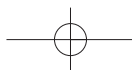
Position held

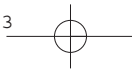
Key responsibilities and key achievements

Reason for leaving

Personal Development

Please include any courses, memberships, voluntary work or responsibilities you consider relevant, with achievements where applicable.





Health

How many days sickness have you had over the last 12 months?

Over how many separate periods?

Please give details

Have you ever suffered from any of the following?

Asthma Heart problems Back problems Diabetes Epilepsy

Do you have any other medical condition not listed above? Yes No

If yes, please give brief details

Are you on any long-term medication? Yes No

If yes, please give brief details

Are you undergoing any long-term treatment? Yes No

If yes, please give brief details

Details of Unspent* Criminal Convictions/Offences

Please list any unspent convictions or offences below:

Date of conviction/offence	Nature of criminal conviction/offence	Court	Sentence or Order	Date of when conviction/offence becomes spent
If none, please enter none				

* Under *The Rehabilitation of Offenders Act 1974*, we do not require disclosure of any spent convictions/offences unless the post falls within an exempt category

References Please give details of two referees, one of which must be a current/most recent employer

Name Occupation

Company name (if applicable)

Address

Postcode

Telephone no.

Email address

Name

Occupation

Company name (if applicable)

Address

Postcode

Telephone no.

Email address

All offers of employment are subject to receipt of satisfactory references. Do we have your permission to contact your referees prior to an offer of employment being made?

Referee 1 Yes No Referee 2 Yes No

When, if offered a position, would you be able to start?

